

EAAL Work Packages Project Management Team Meeting

23rd April 2018, 10.30-11.30 via Zoom

AGENDA

Chair: Helen Plant

10.30-10.35

Welcome and Zoom intro

10.35-11.15

Work package delivery updates

WP leads each to provide a brief (5 mins) summary of completed and planned activity for discussion, to include:

- Slippage and how this is being addressed
- Linkages to other WPs and L&W wider work
- Interactions with Impact Forums and EPALE and contribution to outcomes.
- Contributions to cluster theme of Basic Skills Stakeholder Engagement

11.15- 11.20

Impact Forums

Forward plan and timetable for WP engagement with Impact Forums

11.20-11.25

Dissemination plan for *Healthy, Wealthy and Wise* and glossy

To consider how WP delivery can support this

11.25-11.30

Date of next meeting, AoB and closing comments